

PHSC LIBRARIES

APA Documentation and Format

This handout was developed using the 7th edition of the *APA Publication Manual of the American Psychological Association*. The manual can be accessed at any of the PHSC libraries. Page numbers next to headings reflect location in publication manual.

Please see the following resources for additional help with paper writing: **PHSC Writing Center Website** (access via Student Portal or Canvas Course), and the **PHSC Academic Success Center** (access on any PHSC Campus).

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AUDIOVISUAL SOURCES (films, interviews, lectures)

- **A Film, DVD, or Video Recording (p. 342)**

Producer, A. A. (Producer), & Director, B. B. (Director). (Year). *Title of motion picture* [Motion picture]. Studio.

Melfi, T. (Director). (2016). *Hidden figures* [Film]. Fox 2000 Pictures; Chernin Entertainment; Levantine Films.

In-text Parenthetical Citation: (Melfi, 2016).

In-text Narrative Citation: Melfi (2016)

- **An Interview (p. 259)**

Films Media Group. 2018. *Climate activist Greta Thunberg on the power of a movement* [Interview]. NewsHour

Productions. https://fod-infobase-com.eu1.proxy.openathens.net/p_ViewVideo.aspx?xtid=195787

In-text Parenthetical Citation: (Films Media Group, 2018).

In-text Narrative Citation: Films Media Group (2018)

Personal Interview (p. 259-260)

Works that cannot be recovered by readers (i.e. personal interviews, emails, telephone conversations, etc.) are cited in the text as personal communications and are not included on the Reference page. Utilize the interviewer's name for the citation – include first name initial followed by last name.

In-text Parenthetical Citation: (J. Doe, personal communication, February 10, 2021).

In-text Narrative Citation: J. Doe (personal communication, February 10, 2021)

- **A TV Series (p. 343)**

Producer, P.P. (Executive Producer). (Date range of release). *Title of series* [TV series]. Production Co(s).

Obst, L., Souders, K., Peterson, B., Vintar, J., Scott, R., & Uppendahl, M. (Executive Producers). (2019). *The hot zone* [TV series]. Fox 21 Television Studios; Lynda Obst Productions; Scott Free Productions; Peterson/Souders.

In-text Parenthetical Citation: (Obst et al., 2019).

In-text Narrative Citation: Obst et al. (2019)

- **A TV Series Episode (p. 343)**

Writer, W.W. (Writer), & Director, D.D. (Director). (Original air date). Title of episode (Season number, Episode number) [TV series episode]. In Exec. Producer (Executive Producer), *Series title*. Production Co(s).

Feldman, L. (Writer), & York Rubin, A. (Director). (2019, May 3). Maybe I'm crazy (Season 1, Episode 2) [TV series episode]. In Feldman, L., Ferrell, W., McKay, A., Elbaum, J., Applegate, C., & Smith, C. (Executive Producers), *Dead to me*. Gloria Sanchez Productions; Visualized, Inc.; CBS Television Studios.

In-text Parenthetical Citation: (Feldman et al., 2019).

In-text Narrative Citation: Feldman et al. (2019)

ELECTRONIC RESOURCES FROM PHSC DATABASES

When citing sources from PHSC databases, use a permalink URL to the source if there is no DOI. In the case of a direct quote, sources containing page numbers will be included in the in-text citation (Example with no author: “Article Title,” Year, Page Number) (Example with author: Author’s Last Name, Year, Page Number).

- **An Article in *Issues and Controversies* (p. 319)**

Social media and free speech: Should social media companies do more to combat disinformation and extremism on their platforms? (2020). *Issues & Controversies*.

<https://icof.infobaselearning.com/recordurl.aspx?ID=19418>

In-text Parenthetical Citation: (“Social Media,” 2020).

In-text Narrative Citation: “Social Media” (2020)

- **An Article in a Journal (p. 317)**

With DOI

Vanobberghen, R., Louckx, F., Devroey, D., & Vandevoorde, J. (2020). Five years later: The impact of a hunger strike on undocumented migrant workers in Brussels. *Journal of Immigrant and Minority Health*, 22(2), 392-398. <https://doi.org/10.1007/s10903-019-00886-6>

In-text Parenthetical Citation: (Vanobberghen et al., 2020, p. 393).

In-text Narrative Citation: Vanobberghen et al. (2020)

No DOI

Radunovich, H., Baugh, E., & Turner, E. (2009) An examination of students’ knowledge of what constitutes plagiarism. *North American Colleges and Teachers of Agriculture Journal*, 53(4).

https://link.gale.com/apps/doc/A288980131/AONE?u=lincclin_phcc&sid=AONE&xid=8e5a6745

In-text Parenthetical Citation: (Radunovich et al., 2009).

In-text Narrative Citation: Radunovich et al. (2009)

- **An Article in a Magazine (p. 317)**

Oaklander, M. (2020). When every day is a mental health day. *TIME Magazine*, 195(3/4), 72–75. MAS Ultra-School Edition.

<http://search.ebscohost.com/login.aspx?direct=true&AuthType=shib&db=ulh&AN=141354283&site=ehost-live&custid=phcc>

In-text Parenthetical Citation: (Oaklander, 2020).

In-text Narrative Citation: Oaklander (2020)

- **An Article in a Newspaper (p. 317)**

Carey, B. (2019, October 4). Brain stimulation shows promise in treating severe depression. *The New York Times*.

Gale Academic OneFile.

https://link.gale.com/apps/doc/A601636919/AONE?u=linclin_phcc&sid=AONE&xid=482977ef

In-text Parenthetical Citation: (Carey, 2019).

In-text Narrative Citation: Carey (2019)

- **An Item in *Opposing Viewpoints Resource Center* (p. 319)**

Food insecurity. (2018). *Opposing Viewpoints*. Retrieved June 20, 2020, from

https://link.gale.com/apps/doc/PC3010999158/OVIC?u=linclin_phcc&sid=OVIC&xid=2f374b55

In-text Parenthetical Citation: (“Food Insecurity,” 2018).

In-text Narrative Citation: “Food Insecurity” (2018)

- **eBook (p. 321)**

Garret, B. (2018). *Empirical nursing: The art of evidence-based care*. Emerald Publishing Limited.

<http://eds.b.ebscohost.com/eds/detail/detail?vid=0&sid=471abd36-cca4-47ae-b02f-ffcc0f066f8d%40pdc-v-sessmgr01&bdata=JkF1dGhUeXBIPXNoaWlmc210ZT1lZHMtbG12ZQ%3d%3d#AN=1852577&db=nlebk>

In-text Parenthetical Citation: (Garret, 2018).

In-text Narrative Citation: Garret (2018)

INTERNET SOURCES

- **A Blog Entry (p. 320)**

Franklin, K. (2020, January 14). Showdown: DNA evidence vs. cognitive bias. *Forensic Psychologist*.

<https://forensicpsychologist.blogspot.com/>

In-text Parenthetical Citation: (Franklin, 2020).

In-text Narrative Citation: Franklin (2020)

A Blog Comment:

First credit the person/username commenting, NOT the blog author. Then second, the date should reflect when the comment was made. Then, insert Re: after listing the blog comment and put a period. The next step is to insert Blog Comment in brackets and then title of the blog and the URL.

Petre, K. (2019, October 4). Re: Developing pre-weightlifters. [Blog Comment] *Yasha Thoughts...*

<https://yashathoughts.com/developing-pre-weightlifters/>

In-text Parenthetical Citation: (Petre, 2019).

In-text Narrative Citation: Petre (2019)

- **Legal Reference (p. 357-368)**

- U.S. Supreme Court Case (p. 359)

- *With a Page Number:*

- Burrage v. United States, 571 U.S. 204 (2014). <https://supreme.justia.com/cases/federal/us/571/204/>

- **In-text Parenthetical Citation:** (*Burrage v. United States*, 2014).

- **In-text Narrative Citation:** *Burrage v. United States* (2014)

- *No Page Number:*

- Shular v. United States, 589 U.S. ____ (2020). https://www.supremecourt.gov/opinions/19pdf/18-6662_c0ne.pdf

- **In-text Parenthetical Citation:** (*Shular v. United States*, 2020).

- **In-text Narrative Citation:** *Shular v. United States* (2020)

- Florida State Statute in State Code (p. 363)

- The date included in the citation should be the date the statute was first codified. If it has been revised, it must include the year of revision. Example for reference citation: (2003 rev. 2019). Example for in-text citation: (2003/2019).

- Healthcare Clinic Act, Fla. Stat. § 400.990 (2003).

- [http://www.leg.state.fl.us/statutes/index.cfm?mode=View%20Statutes&SubMenu=1&App_mode=Dis](http://www.leg.state.fl.us/statutes/index.cfm?mode=View%20Statutes&SubMenu=1&App_mode=Display_Statute&Search_String=400&URL=0400-0499/0400/Sections/0400.990.html)

- [play_Statute&Search_String=400&URL=0400-0499/0400/Sections/0400.990.html](http://www.leg.state.fl.us/statutes/index.cfm?mode=View%20Statutes&SubMenu=1&App_mode=Display_Statute&Search_String=400&URL=0400-0499/0400/Sections/0400.990.html)

- **In-text Parenthetical Citation:** (Healthcare Clinic Act, 2003).

- **In-text Narrative Citation:** Healthcare Clinic Act (2003)

- **A Podcast (p. 345)**

- Raz, G. (Host). (2016-present). *How I built this with Guy Raz*. [Audio Podcast]. NPR.

- <https://www.npr.org/podcasts/510313/how-i-built-this>

- **In-text Parenthetical Citation:** (Raz, 2016-present).

- **In-text Narrative Citation:** Raz (2016-present)

- A Podcast Episode

- Note: This example has no episode number. If it did, the episode number would be placed after the initial title in parentheses e.g. (No.88888). This will be followed with Audio Podcast Episode in brackets.

- Wise, A. (Host). (2020, June 2). Megan Milliken Biven: Mississippi dredging [Audio Podcast Episode]. In *Sea*

- *Change Radio*. Sea Change Radio. <https://www.cchange.net/>

- **In-text Parenthetical Citation:** (Wise, 2020).

- **In-text Narrative Citation:** Wise (2020)

- **PowerPoint Slides of Lecture Notes (p. 347)**

- Knepper, W. (2013). *Open day: Entry in 2014 studying English at Brunel University*. [PowerPoint slides].

- SlideShare. <https://www.slideshare.net/bruneluniversity/english-24493481>

- **In-text Parenthetical Citation:** (Knepper, 2013).

- **In-text Narrative Citation:** Knepper (2013)

Manolios, P. (2019, February 9). [Lecture notes on reasoning about programs]. Khoury College of Computer Science, Northeastern University. <https://course.ccs.neu.edu/cs2800f19/rap02pg.pdf>

In-text Parenthetical Citation: (Manolios, 2019).

In-text Narrative Citation: Manolios (2019)

- **Report by a Government Agency, Other Organization, or Website (p. 329)**

If citing a resource without a date, put n.d. in parentheses where the date would be. Note: Retrieval date is only included if the data is constantly being updated.

Centers for Disease Control and Prevention. (2020, June 3). *Coronavirus disease 2019 (COVID-19): Cases in the U.S.* <https://www.cdc.gov/coronavirus/2019-ncov/cases-updates/cases-in-us.html>

First In-text Parenthetical Citation:

(Centers for Disease Control and Prevention [CDC], 2020).

Subsequent In-Text Parenthetical Citation: (CDC, 2020).

First In-text Narrative Citation:

Centers for Disease Control and Prevention (CDC, 2020)

Subsequent In-Text Narrative Citation: CDC (2020)

Jiminez, A. (2018, May 9). *I am not a procrastinator. And this is my thought process.* Medium.

<https://medium.com/the-ascent/i-am-not-a-procrastinator-and-this-is-my-thought-process-c4d3e1e10345>

In-text Parenthetical Citation: (Jiminez, 2018).

In-text Narrative Citation: Jiminez (2018)

Office of Disease Prevention and Health Promotion. (2018). Maternal, infant, and child health. *Healthy People 2020*. U.S. Department of Health and Human Services.

<https://www.healthypeople.gov/2020/topics-objectives/topic/maternal-infant-and-child-health/objectives>

First In-text Parenthetical Citation:

(Office of Disease Prevention and Health Promotion [ODPHP], 2018).

Subsequent In-Text Parenthetical Citation: (ODPHP, 2018).

First In-text Narrative Citation:

Office of Disease Prevention and Health Promotion (ODPHP, 2018)

Subsequent In-text Narrative Citation: ODPHP (2018)

- **Social Media (p. 348-351)**

Remember to cite only original content. Social media posts contain a wide array of formats, and contain non-standard spelling and emojis. Provide title up to 20 words. Pages themselves need retrieval information. Also, emojis should be included or noted e.g., “[grinning face emoji].” Go to <https://unicode.org/emoji/charts/full-emoji-list.html> for further information—also note that an emoji counts as one word.

Instagram – Photo or Video

Baseball Hall of Fame. [@baseballhall]. (2020, May 22). Hall of Fame manager Connie Mack once wished he had “nine players named Al Simmons” and, though there wasn’t anyone quite like the hard-hitting slugger. [Photograph]. Instagram. <https://www.instagram.com/p/CAfpFqZF8xV/>

In-text Parenthetical Citation: (Baseball Hall of Fame, 2020).

In-text Narrative Citation: Baseball Hall of Fame (2020)

Instagram – Highlight

The Smithsonian. [@smithsonian]. (n.d.) *Porcupette*. [Highlight]. Instagram. Retrieved June 8, 2020 from <https://www.instagram.com/stories/highlights/17848497376759958/?hl=en>

In-text Parenthetical Citation: (The Smithsonian, n.d.).

In-text Narrative Citation: The Smithsonian (n.d.)

Twitter – Profile

Florida Library Assn. [@TweetFLALibrary]. (n.d.). *Tweets*. [Twitter profile]. Twitter. Retrieved May 27, 2020, from <https://twitter.com/FloridaLibraryAssn>

In-text Parenthetical Citation: (Florida Library Assn., 2020).

In-text Narrative Citation: Florida Library Assn. (2020)

Twitter – Tweet

Institute of Physics [@PhysicsNews]. (2020, April 23). *On the eve of Hubble’s 30th anniversary, read about the four women behind the space telescope’s achievements #Hubble30*. [Thumbnail with link attached]. [Tweet]. Twitter.

In-text Parenthetical Citation: (Institute of Physics, 2020).

In-text Narrative Citation: Institute of Physics (2020)

Online Forum – Post

Koeningsberg, A. (2020, February 21). *What questions would readers appreciate having answered by a mainstream psychiatrist about psychiatric care or treatment?* [Online forum post]. Quora.

<https://www.quora.com/What-questions-would-readers-appreciate-having-answered-by-a-mainstream-psychiatrist-about-psychiatric-care-or-treatment>

In-text Parenthetical Citation: (Koeningsberg, 2020).

In-text Narrative Citation: Koeningsberg (2020)

- **Unpublished Raw Data Set (p. 338)**

Smith, B. (2020). [Unpublished raw data on dating and relationships in the digital age]. Pasco-Hernando State College.

In-text Parenthetical Citation: (Smith, 2020).

In-text Narrative Citation: Smith (2020)

- **Visual Works (p. 346)**

Artwork in a Museum:

Author, A. A. (Year, Month Day). *Title of material* [Description of material]. Name of Collection. Name of repository, Location.

Murakami, T. (2002). *If the double-helix wakes up...* [Painting]. Museum of Fine Arts, Boston, Boston, MA, United States. <https://collections.mfa.org/objects/354616/if-the-double-helix-wakes-up?ctx=927c8595-99fc-450c-9235-a9a391655563&idx=1>

In-text Parenthetical Citation: (Murakami, 2002).

In-text Narrative Citation: Murakami (2002)

Online Images Not Associated with a Museum (p. 347)

Lubbock, R. (2018). *Veronica Robles rehearsing with her mariachi band in East Boston*. WBUR. [Photograph]. <https://www.wbur.org/artery/2018/09/14/women-mariachi-boston-veronica-robles>

In-text Parenthetical Citation: (Lubbock, 2018).

In-Text Narrative Citation: Lubbock (2018)

Map (p. 347):

GeoNames (2020). *Ireland population density map* [Map]. World Population Review. <https://worldpopulationreview.com/countries/ireland-population/>

In-text Parenthetical Citation: (GeoNames, 2020).

In-text Narrative Citation: GeoNames (2020)

If a map is created by Google Maps or is a similar “on the spot” creation, there is no title. Instead, place map description in brackets and include a retrieval date since it is not a permanent production.

Google (n.d.). [Google Maps directions to the Shops at Wiregrass]. Retrieved June 4, 2020 from <https://www.google.com/maps/place/The+Shops+at+Wiregrass/@28.1885746,-82.3514495,17z/data=!3m1!4b1!4m5!3m4!1s0x88c2b0d731e6651d:0x2dad7f2f848c293!8m2!3d28.1885699!4d-82.3492608>

In-text Parenthetical Citation: (Google, n.d.).

In-text Narrative Citation: Google (n.d.)

- **Webpage on a News Website (p. 351)**

Hirschlag, A. (2020, May 31). *Scientists tackle starfish plagues on endangered Great Barrier Reef*. Washington Post. https://www.washingtonpost.com/science/scientists-tackle-starfish-plagues-on-endangered-great-barrier-reef/2020/05/29/060ed1a0-9921-11ea-89fd-28fb313d1886_story.html

In-text Parenthetical Citation: (Hirschlag, 2020).

In-text Narrative Citation: Hirschlag (2020)

- **Webpage on a Website (p. 351-352)**

Waycott, B. (2019, July 29). *Octopus aquaculture – unethical or the next big thing?* Global Aquaculture Alliance. <https://www.aquaculturealliance.org/advocate/octopus-aquaculture-unethical-or-the-next-big-thing/>

In-text Parenthetical Citation: (Waycott, 2019).

In-text Narrative Citation: Waycott (2019)

Robert Wood Johnson Foundation (n.d.). *State policies to prevent obesity: Communities*. State of Childhood Obesity. <https://stateofchildhoodobesity.org/state-policy/#community>

First In-text Parenthetical Citation:

(Robert Wood Johnson Foundation [RWJF], n.d.).

Subsequent In-Text Parenthetical Citation: (RWJF, n.d.).

First In-text Narrative Citation:

Robert Wood Johnson Foundation (RWJF, n.d.)

Subsequent In-Text Narrative Citation: RWJF (2018)

- **YouTube Video, Speech Audio Recording, or Other Streaming Video (p. 344)**

Lynn, D. (2018, April 11). *Head to toe assessment*. [Video]. YouTube.

<https://www.youtube.com/watch?v=STK4kqcEHy0>

In-text Parenthetical Citation: (Lynn, 2018).

In-text Narrative Citation: Lynn (2018)

Shabazz, A. (2006, February 7). *Remarks at the funeral service for Coretta Scott King* [Speech audio recording].

American Rhetoric. <https://www.americanrhetoric.com/speeches/attallahshabazzcorettakingeology.html>

In-text Parenthetical Citation: (Shabazz, 2006).

In-text Narrative Citation: Shabazz (2006)

- **National Survey from a Website (See Table 1 and Figure 1) (p. 351)**

Vogels, E. & Anderson, M. (2020). *Dating and relationships in the digital age*. Pew Research Center.

<https://www.pewresearch.org/internet/2020/05/08/dating-and-relationships-in-the-digital-age/>

In-text Parenthetical Citation: (Vogels & Anderson, 2020).

In-text Narrative Citation: Vogels and Anderson (2020)

- **Survey Table and Figure (p. 199, 233)**

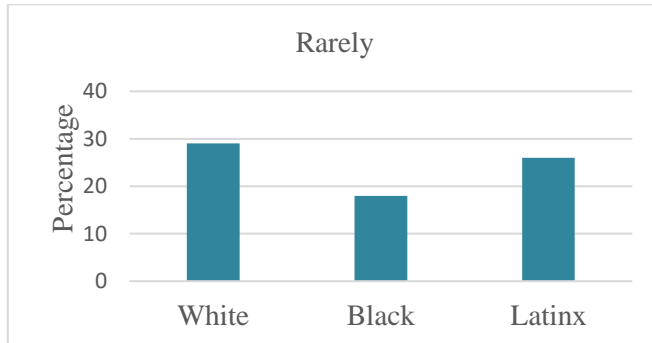
Table 1

Majority of Americans That Think it is Unacceptable for Someone to Look Through Their Partner's Phone Without Their Knowledge

| | Never | Rarely | Sometimes | Always |
|--------|-------|--------|-----------|--------|
| White | 41 | 29 | 22 | 7 |
| Black | 54 | 18 | 20 | 8 |
| Latinx | 40 | 26 | 23 | 11 |

Figure 1

Americans That Rarely Think it is Unacceptable for Someone to Look Through Their Partner's Phone Without Their Knowledge



PRINT SOURCES (books, journal articles)

In the case of a direct quote, print material containing page numbers will be included in the in-text citation (Example: Author's Last Name, Year, Page Number).

- **An Anonymous Book (p. 289)**

If author is stated as anonymous, follow the example below.

Anonymous. (2019). *A warning*. Twelve.

In-text Parenthetical Citation: (Anonymous, 2019).

In-text Narrative Citation: Anonymous (2019)

- **A Book by a Single Author (p. 321)**

Author's name. (Date). *Title of the book*. Publisher.

Urofsky, M.I. (2020). *The affirmative action puzzle: A living history from reconstruction to today*. Pantheon Books.

In-text Parenthetical Citation: (Urofsky, 2020, p. 121).

In-text Narrative Citation: Urofsky (2020)

- **A Book by Two to Twenty Authors (p. 286 and 317)**

Provide surnames and initials for up to and including 20 authors. When there are two to 20 authors, use an ampersand before the final author's name.

Wittenberg, E., Goldsmith, J., Ragan, S. & Parnell, T. (2020). *Communication in palliative nursing: The COMFORT model*. Oxford University Press.

In-text Parenthetical Citation: (Wittenberg et al., 2020).

In-text Narrative Citation: Wittenberg et al. (2020)

- **A Second or Subsequent Edition (p. 321)**

Author's name. (Date). *Title of the book* (ed. number). Publisher.

Slee, T. (2017). *What's yours is mine: Against the sharing economy* (Rev. 2nd ed.). OR Books.

In-text Parenthetical Citation: (Slee, 2017).

In-text Narrative Citation: Slee (2017)

- **A Multivolume Work (p. 323)**

Auday, B.C., Buratovich, M.A., Marrocco, G.F., & Moglia, P. (Eds.). (2018). *Magill's medical guide* (Vols. 1-5, 8th ed.). Salem Press.

In-text Parenthetical Citation: (Auday et al., 2018).

In-text Narrative Citation: Auday et al. (2018)

- **A Chapter in a Book (ex: An Anthology, An Introduction, a Foreword, an Afterword, etc.) (p.326)**

Anthology (p. 328)

Author. (Date). Title of section. Editors or compilers. *Book Title*. (page numbers/s). Publisher.

Jones, T. (2018). Her own best thing. In G. Edim (Ed.), *Well-read black girl: Finding our stories, discovering ourselves: An anthology*. (pp. 23-30). Ballantine Books.

In-text Parenthetical Citation: (Jones, 2018).

In-text Narrative Citation: Jones (2018)

An Anthology with Editor or Compiler Credited on the Book Cover (p. 322)

Birzer, M.L., & Cromwell, P.F. (Eds.). (2017). *In their own words: Criminals on crime: An anthology*. Oxford University Press.

In-text Parenthetical Citation: (Birzer & Cromwell, 2017).

In-text Narrative Citation: Birzer & Cromwell (2017)

Hudson, D.L., Jr. (Compiler). (2017). *Freedom of speech: Documents decoded*. ABC-CLIO, LLC.

In-text Parenthetical Citation: (Hudson, 2017).

In-text Narrative Citation: Hudson (2017)

Chapter in a Book (p. 326)

Solms, M. (2018). Foreword. In K.L. Davis & J. Panksepp, *The emotional foundations of personality: A neurobiological and evolutionary approach* (xi-xii). W.W. Norton & Company.

In-text Parenthetical Citation: (Solms, 2018).

In-text Narrative Citation: Solms (2018)

- **Entry in a Dictionary, Thesaurus, or Encyclopedia (p. 328)**

Briffa, H.V. (2019). Malta. In T.J. Demy & J.M. Shaw (Eds.), *Religion and contemporary politics: A global encyclopedia* (Vol. 2, 615-617). ABC-CLIO.

In-text Parenthetical Citation: (Briffa, 2019).

In-text Narrative Citation: Briffa (2019)

Oxford University Press. (2015). Fertile Crescent. In *Oxford dictionary of world history*.

In-text Parenthetical Citation: (Oxford University Press, 2015).

In-text Narrative Citation: Oxford University Press (2015)

- **A Translation (p. 323)**

Wagner, L. (2019). *The boy who felt too much: How a renowned neuroscientist and his son changed our view of autism forever* (L. Dische Becker, Trans.). Arcade Publishing. (Original work published 2018)

In-text Parenthetical Citation: (Wagner, 2019).

In-text Narrative Citation: Wagner (2019)

SAMPLE PAPER ELEMENTS AND FORMAT FOR APA

- **Helpful hints for content within your paper (pg. 29)**

- Title page

- Running head – every page, left aligned, all caps, 50 characters/spaces long total
- Page number, every page, right aligned
- Bolded title, 3-4 lines down from header
- Identifying information one-line space down from title

- Content of paper

- Legible font and size such as: Times New Roman size 12 point, Arial, Calibri & Georgia size 11 point, and Lucida size 10 point
- Double space all text, one space after end of sentence punctuation
- Margins – 1 inch all around, excluding the header which is a ½ inch

- Indent first word in each paragraph ½ inch
- Numbers 10 and above use numerals, zero through nine is spelled out

- Reference page

- Entries are listed in alphabetical order by author
- The word References is bolded and centered
- Entries use a hanging indent
- Titles of books, journals and databases are italicized, as are journal volume numbers
- Capitalize the first word in the title, any proper names and the first word after a colon - everything else is lower case

• Sample Title Page (p. 61)

FORMATTING AND CITATION AT PASCO-HERNANDO STATE

Running head is per instructor preference. All caps, length max – 50 characters including spaces.

1/2" ↑
1" ↓

Formatting and Citation at Pasco-Hernando State College: Using APA

Insert a line between title and student name. Include College name, course title, professor and date paper is due.

Boomer Bobcat

Pasco-Hernando State College

COU 1234: Introduction to APA Usage

Prof. I. Knowalot

February 29, 2028

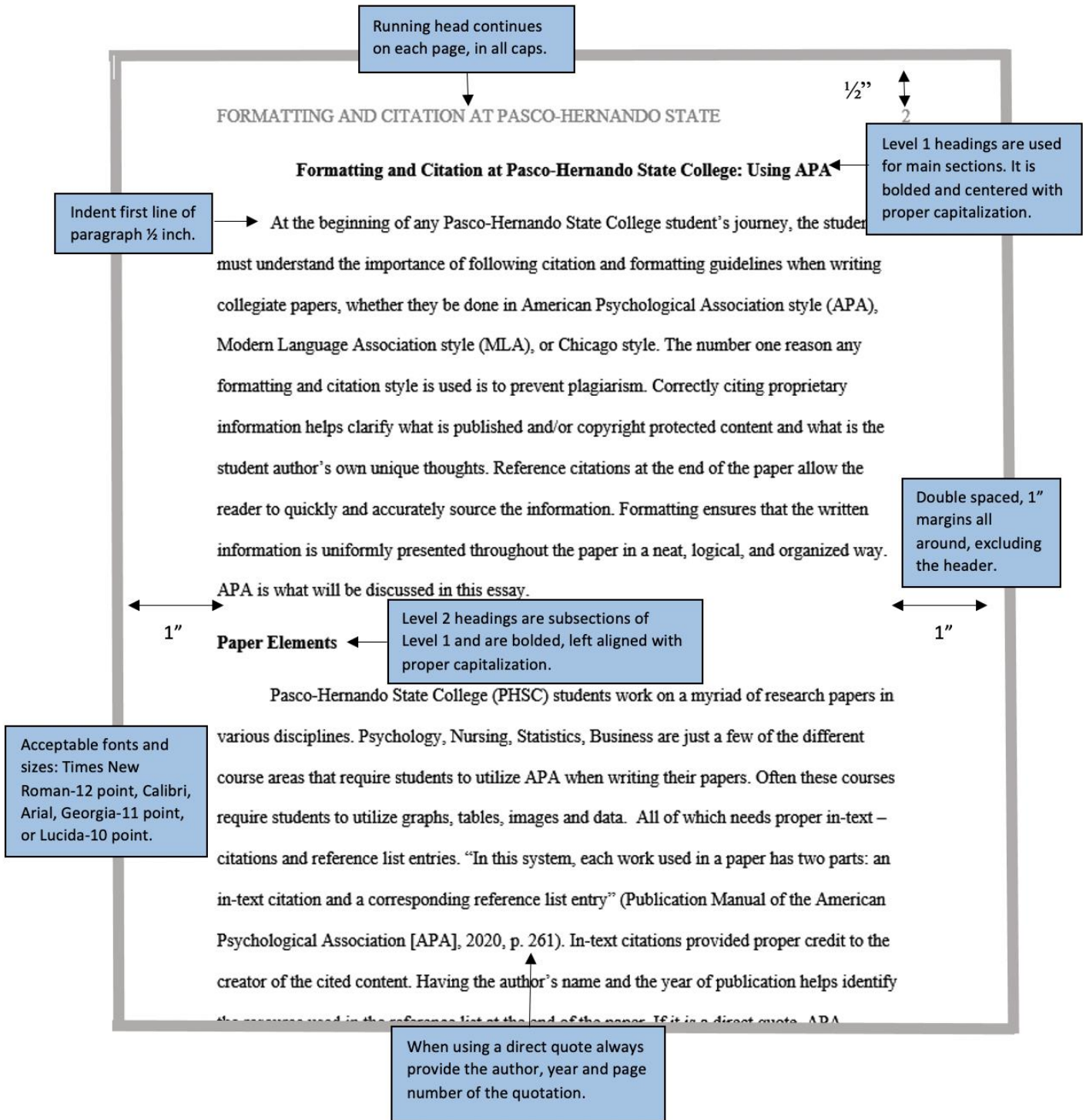
Title is 3 – 4 lines down from the top, bolded, centered and with proper capitalization.

1" ← →

Acceptable fonts and sizes: Times New Roman-12 point, Calibri, Arial, Georgia-11 point, or Lucida-10 point. All text is double spaced, and 1" margins all around, excluding the header.

1" ← →

• Sample Body Paper (p. 62)



• Sample References Page (p. 66)

FORMATting AND CITATION AT PASCO-HERNANDO STATE

½”
↑
4
↓

Running head continues on each page, in all caps.

References

References is bold and centered with proper capitalization.

American Psychological Association. (2020). *Publication manual of the American Psychological Association* (7th ed.). <http://doi.org/10.1037/0000165-000>

Garret, B. (2018). *Empirical nursing: The art of evidence-based care*. Emerald Publishing Limited. <http://eds.b.ebscohost.com/eds/detail/detail?vid=0&sid=471abd36-cca4-47ae-b02f-ffcc0f066f8d%40pdc-v-essmgr01&bdata=JkF1dGhUeXBIPXNoaWlmc210ZT11ZHMtbGl2ZQ%3d%3d#AN=1852577&db=nlebk>

1/2” hanging indent, all text double spaced

Italics are used for book titles, journal titles, volume numbers and databases.

Radunovich, H., Baugh, E., & Turner, E. (2009). An examination of students’ knowledge of what constitutes plagiarism. *North American Colleges and Teachers of Agriculture Journal*, 53(4). https://link.gale.com/apps/doc/A288980131/AONE?u=lincclin_phcc&sid=AONE&xid=8e5a6745

1” ← → 1”

Vanobberghen, R., Louckx, F., Devroey, D., & Vandevoorde, J. (2020). Five years later: The impact of a hunger strike on undocumented migrant workers in Brussels. *Journal of Immigrant and Minority Health*, 22(2), 392-398. <https://doi.org/10.1007/s10903-019-00886-6>

Acceptable fonts and sizes: Times New Roman-12 point, Calibri, Arial, Georgia-11 point, or Lucida-10 point.